

ST STEPHEN PARISH COUNCIL



Bricket Wood, Chiswell Green and Park Street

MINUTES OF A MEETING OF THE *LEISURE COMMITTEE* (3) HELD AT THE PARISH CENTRE, STATION ROAD BRICKET WOOD, ST.ALBANS, HERTS ON 2 MARCH 2017 at 7.30 pm

Members Present: Cllrs Bill Pryce (Chair), John Bell, Wendy Berriman, Mick Freeman and Eileen Whittaker

In attendance: One member of public

Officers in attendance: Juliet Pienaar (Clerk), Gill Rix (Centres Manager)
Gary Field (Head Groundsman)

1. APOLOGIES FOR ABSENCE

Apologies were accepted from Cllr Dorothy Kerry.

2. DECLARATION OF INTERESTS

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 14 JULY 2016

RESOLVED: *Proposed: Cllr Freeman* *Seconded: Cllr Pryce* **Motion Carried**
That the minutes be accepted as a true record.
Votes in favour: unanimous

4. NOTIFICATION OF OTHER BUSINESS

None notified.

5. PUBLIC PARTICIPATION

Mr Jack Massey provided background information on the proposed cricket scoreboard in memory of the late Nick Medlin.

The Chairman brought item 7.4 forward.

7.4 To consider a cricket scoreboard at Park Street Recreation Ground

Members considered the information in the agenda notes. The Clerk explained that planning permission would not be required under Part 12 of Town & Country Planning (General permitted development) Order 1995 – Development by local authorities, as the small ancillary structure was required for purposes relating to its use of the land, and that details of the proposal would have been provided to the land owner before works were carried out. Under the lease agreement consent would be granted for minor works which brought benefit to the users of the grounds. It was noted that the project would be fully funded by funds raised through the Frogmore CC. Details of the contractor to be used would be supplied to the Clerk prior to permission being granted.

RESOLVED: *Proposed: Cllr Freeman* *Seconded: Cllr Pryce* **Motion Carried**
That the cricket scoreboard be approved, pending information relating to the contractor.
Votes in favour: unanimous

6. PARISH AND GREENWOOD CENTRES

6.1 To progress the identified priorities

a) Parish Centre – keypad entry system

Project complete.

b) Greenwood Park – parking issues within park & local roads

Car Parking Working Party investigating possible solutions.

c) Parish Centre – ceiling mounted projector

Project to be complete by April.

d) Parish Centre – St Stephen Suite tables

Replacement tables to be ordered by end March.

d) Greenwood Park – lounge tables & chairs

Budget of £1285 allocated. The Centre Manager was looking into suitable replacements.

6.2 To review the ‘bouncy castle’ policy

Members referred to the proposed revised policy.

RESOLVED: *Proposed: Cllr Pryce* *Seconded: Cllr Bell* **Motion Carried**
That the policy be amended as proposed.
Votes in favour: unanimous

7. PARKS & AMENITIES

7.1 To consider completion of the Greenwood Park ‘super net’ project

RESOLVED: *Proposed: Cllr Berriman* *Seconded: Cllr Pryce* **Motion Carried**
That the balance of funds remaining and part of the reserves for new equipment be used to purchase the Wacky spinner, Grasshopper and Red House for £3054.
Votes in favour: unanimous

7.2 To receive a progress report on the Mobile Youth Shelter

Permission from the land owner had been obtained to place the shelter on Smug Oak Green and the proposal published in the spring newsletter. The direct consultation with residents in the immediate vicinity and the installation date had yet to be completed.

7.3 To consider a tunnel for Greenwood Park play area

The Grounds team reported their findings to date on a tunnel.

7.4 To consider a new piece of equipment for Woodbury Field

Members were asked to put forward their suggestions. Cllr Pryce agreed to circulate some information on solid wood equipment suitable for 7 to 9 year olds, as seen elsewhere, for Members to consider.

7.5 Item brought forward on the agenda.

7.6 To note progress of ‘other’ identified priorities

a) Mayflower Road - fencing

Half of the fencing running along the A405 boundary would be replaced over Winter 2017/18. Fencing at Cherry Hill was considered a higher priority.

b) Mayflower Road - self-closing gate

On order and would be installed before the summer holidays.

c) Mayflower Road – new small goal

Existing goal would be socketed and another goal manufactured in-house Winter 17/18.

d) Cherry Hill – new small goal

Existing goal would be socketed and another goal manufactured in-house Winter 17/18.

e) Woodbury Field - picnic tables

Installation of the second picnic table had been delayed pending the outcome of the youth shelter and would be made as soon as time allowed.

f) Woodbury Field – self-closing gate

On order and would be installed before the summer holidays.

g) North Close – replace rubber surfacing, removal of climber

Work was planned to commence shortly.

h) General maintenance programme 2016/17

Complete with exception of Typhoon repairs at Woodbury.

i) Greenwood Park – metal main park entrance gates

Safety concern reported by Grounds team as several vehicles had hit the central post over the years. Agreed that it be monitored, the gates painted green and a rubber wheel fitted.

j) Greenwood Park – litter bin replacement programme

Phase 1 was complete.

k) Greenwood Park – advertising on litter bins

Festival advertisers had been approached and a direct mail would go out to local shops at the end of March. Articles promoting the opportunity had been published in the Winter and Spring issues of the Parish newsletter.

l) Greenwood Park – park dog bin replacement programme

Complete.

m) Greenwood Park – 5 x flat back-less benches in play area

To be completed before summer holidays.

n) Greenwood Park – shade in play area

Pending approval of Main Council Tippendell Lane boundary trees to be removed. Following removal 5 new shade-giving trees to be planted within the play area boundary.

o) Mayflower Road – recreation area and use by dog owners

Previously considered removal of boundary fence to reduce maintenance costs. Posters erected in park to encourage dog owners to 'pick up' and delivering the message that the area was for everyone. Weekend use was being monitored by Members.

p) Mayflower Road – fencing

Cost estimated to be £5k.

7.7 To note the 2017 Greenwood Park Green Flag application

Members referred to the 2017 application. Cllr Pryce and staff involved thanked for their assistance. The application cost £365 and judging will be by mystery shopper.

7.8 To consider progress of Park Street Recreation Ground Green Flag application

Members referred to the feedback from the unsuccessful 2015/16 application. It was agreed that the suggested improvements be given further consideration.

8. To review the list of future s106 or CIL projects

There were no changes to the list.

The Chairman closed the meeting at 9.30 pm.

NOTE: These minutes are to be considered as 'draft' until the Committee has approved them.

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