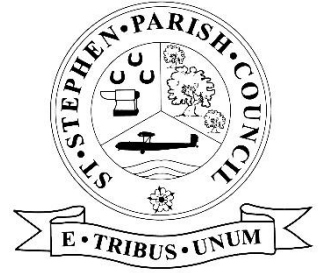


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

CLERK TO THE COUNCIL: MRS JULIET PIENAAR
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Present

John Bell
Bill Pryce (Chair)

Eileen Whittaker

Also present:

Sue Campbell taking minutes
Staff members: Dani Medlin, Gary Field, Matthew Huddleston
1 Member of the Public

Minutes of the **Leisure Committee meeting** held on **THURSDAY 10 MAY 2018** at **9.30am**
Venue: **The Cricket Room, Greenwood Park, Tippendell Lane, Chiswell Green, AL2 3HW**

1. To receive and accept apologies for absence
Apologies were received and accepted from Cllrs Berriman and Kerry.
2. To receive declarations of interest and dispensations
 - a) To receive declarations of interest from Councillors on items on the agenda
None
 - b) To receive written requests for dispensations for declarable interests
None
 - c) To grant any requests for dispensation as appropriate
None
3. To approve the minutes of the meeting held on 2nd March 2017
APPROVED: proposed Cllr Bell, seconded Cllr Whittaker, unanimous.
4. Public Participation – to receive petitions, comments and questions
None
5. To consider matters relating to Park Street Recreation Ground
 - a) Cricket scoreboard
This is now up and running. **ACTION:** The Centres Manager to provide photographs for the next newsletter
 - b) Signage
AGREED: to install a banner on the railings and/or posts; **ACTION:** Cllr Pryce to investigate other forms of signage with Hertfordshire Highways
 - c) Pavilion floor
ACTION: Cllr Pryce to pursue funding sources with the District Council to repair the flooring

- d) Village Sports Club Lease
The lease is due for 5-yearly review. **ACTION:** Cllr Pryce to request sight of the full lease.
AGREED: to base the new ground rent on the Council's current business rates
6. To consider matters relating to Greenwood Park
- a) Tunnel in "the crab"
ACTION: Cllr Pryce to investigate installing a tunnel including risks and costs associated
ACTION: The Grounds Team to investigate the option of having a wall.
Section 106 money might be available.
- b) Tea Room
AGREED: The plan submitted to build in place of the toilets would not be suitable as it excludes paying for the costs of the structure.
ACTION: The Centre Manager to pursue the Bar Manager's proposal for more detail and for a trial to be undertaken
- c) Additional play equipment
Additional toddler equipment to be considered at a future meeting. **AGREED:** that the slide should be replaced.
- d) Use of the Cricket Club Room
ACTION: The Centre Manager and Ground Team to obtain 3 quotes for re-laying paving slabs currently stored at the Parish Centre and making a patio/concreted area along the side of the room.
ACTION: Cllr Pryce to liaise with Josh Uddin regarding outside lighting along the new walkway
7. To consider matters relating to Woodbury Fields
- a) S106 Money for play equipment
This is in hand
- b) Meeting with fitness instructor regarding play and other equipment
ACTION: Cllr Tyndale to be asked to prepare a consultation/survey for local residents for "The Voice" magazine; this will engage various groups within the community such as parents and carers of young children, teenagers, older people, for ideas and views
- c) Raising the play area ground
Users' concerns regarding water not draining away causing the ground to be wet were noted.
8. To receive a report on North Close from the Ground Team
Timber in place since 2013 is now rotting. **RESOLVED:** proposed Cllr Bell, seconded Cllr Pryce, unanimous, to remove the damaged wood and replace by creating a mound
9. To consider fencing at Cherry Hill
ACTION: Cllr Pryce to propose to Full Council that an expenditure of £5,000 is included in the next budget
10. To consider matters relating to the Parish Centre
- a) Bookings
The Centre Manager reported that the bookings system is running well with no issues
- b) Advertisement to fill the gap left by the W I Cricket Team
AGREED: Not to fill the slot to enable the wicket to improve

11.30am Cllr Whittaker left the meeting

11. To consider projects for 2018/19
AGREED: To defer until the feedback of the consultation has been received and analysed and that the Leisure Committee would hold an extra meeting on Thursday June 7th at 9.30am

12. To consider leisure provision for the older generation

AGREED: That the hiring by the bowls club and U3A gives sufficient options for this group

The meeting closed at 11.45am

Chairman

Date

Draft