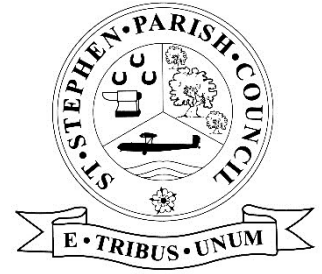


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

CLERK TO THE COUNCIL : MRS JULIET PIENAAR
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Minutes of the **HR Committee meeting** held on **Thursday 26th April 2018 at 2pm**
Venue: **The Parish Centre, Station Road, Bricket Wood, St Albans. AL2 3PJ**

Present

Cllr Dorothy Kerry (Chair)

Cllr Nicholas Tyndale

Cllr John Bell

Cllr Bill Pryce

Also present:

Sue Campbell taking Minutes

Under the Terms of Reference of this committee the public and accredited representatives of the press are excluded, in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1982. This is due to the confidential nature of the business to be discussed.

1. To receive and accept apologies for absence
Apologies for absence were received from Cllrs Karen Hurford and Eileen Whittaker.
2. Declarations of interest and dispensations
 - a. To receive declarations of interest from councillors on items on the agenda
None
 - b. To receive written requests for dispensations for declarable interests
None
 - c. To grant any requests for dispensation as appropriate
None

3. To approve the minutes of the meeting held on 13th April 2018
Approved: Proposed Cllr Pryce, seconded Cllr Bell, unanimous.

4. To consider the appointment of a locum Clerk
RESOLVED: Proposed Cllr Bell, seconded Cllr Tyndale, unanimous, to investigate and progress the appointment of a locum with specific competences and experience in HR as a priority focus in order to best serve the particular needs of the Council at this time.

5. To review ongoing staff management in the interim
AGREED: To continue holding the regular meetings between lead staff and members of the HR Committee.

6. To agree action regarding Pension Strain Costs
RESOLVED: proposed Cllr Pryce, seconded Cllr Tyndale, unanimous, to pay the £5,000 outstanding in one single payment.

7. To receive an update on the claim for personal injury
No update

8. To receive an update on the complaint against staff member
No update

Meeting closed 3.30pm

Chairman

Date