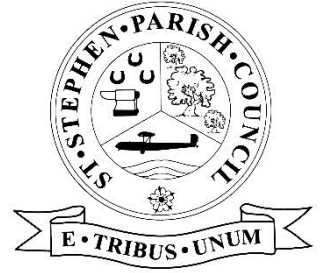


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

CLERK TO THE COUNCIL: MRS JULIET PIENAAR
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Present

Cllr John Bell

Cllr Wendy Berriman

Cllr Bill Pryce (Chair)

Also present:

Sue Campbell taking minutes

Staff members: Dani Medlin, Isabel Crozier, Matt Huddleston, Gary Field (from 9.45)

1 Member of the Public (until 9.43)

Minutes of the **Leisure Committee meeting** held on **THURSDAY 19 July 2018** at **9.30am**
Venue: **The Cricket Room, Greenwood Park, Tippendell Lane, Chiswell Green, AL2 3HW**

- 1819/LC/013 To receive and accept apologies for absence
Apologies were received and accepted from Cllrs Kerry and Whittaker.
- 1819/LC/014 Declarations of interest and dispensations
- To receive declarations of interest from councillors on items on the agenda
None.
 - To receive written requests for dispensations for declarable interests; and
None.
 - To grant any requests for dispensation as appropriate
None.
- 1819/LC/015 To approve the minutes of the meeting 7th June 2018
APPROVED: Proposed Cllr Berriman, seconded Cllr Bell, unanimous.
- 1819/LC/016 Public Participation
- The Member of the Public mentioned the projector screen; however this has now been actioned and is complete (see Item 1819/017c).
 - He also spoke about sound equipment. The Council has this under review and will update/repair as required.
- 1819/LC/017 To receive an update on Greenwood Park
The Team were congratulated for again winning the Green Flag Award.
- Tunnel in the crab
Various designs were presented. **ACTION:** The Grounds Team will acquire quotes for “shade sails”, both just for sunshade and also waterproof, plus a metal/plastic play wall and other play equipment and report back to the next meeting.
 - Tea Room
It transpires that the previous proposals were not viable/feasible and the Bar Manager is currently reviewing them.
ACTION: Cllr Berriman to investigate “pop-up cafés” and report back to the next meeting.

- c) Projector screen
COMPLETE: This has been delivered and will be installed next week.
- d) Sports Hall Flooring
An inspection has confirmed that there are not health and safety issues, the floor just has cosmetic defects. Sanding and sealing will be around £7,000. **AGREED:** Defer for 1 year.
- e) Car parking.
ACTION: The Grounds Team to remove the signage.

1819/LC/0018 To receive an update on Park Street Recreation Ground

- a) Signage
No update, still awaiting response from SADC regarding planning permission.
- b) Pavilion Floor
No money is available from SADC so this will be deferred until other works are complete.

1819/LC/019 To receive an update on Woodbury Fields

- a) 106 money for play equipment
ACTION: If this money is received the Grounds Team will prepare proposals and quotes to present to a future meeting of this Committee..

1819/LC/020 To receive a report on North Close

The Grounds Team will attempt to trim logs and remove any that are too damaged.

1819/LC/021 To receive a report on Cherry Hill

The fencing and shrubbery needs replacing. **ACTION:** Cllr Bell to investigate options and report back to the next meeting.

1819/LC/022 Advertising, effective use of our Green Spaces

In order to maximise use of the Council's green spaces and generate income, advertising will be explored including the Parish newsletter, notice boards, Council website, social media and signs in the car park. **ACTION:** The Assistant Clerk and Centres Manager to look into social media for the Council to use.

11am Cllr Bell left the meeting. The meeting now being inquorate no further decisions could be made.

1819/LC/023 To receive a report and consider requests from the Grounds Team:

- a) Greenwood Park
During the school holidays the public toilets will remain open until the security team close up in the late evening.
Driveway bollards are needing to be replaced.
- b) Park Street Recreation Ground
- c) Woodbury Fields
- d) North Close
- e) Cherry Hill

The meeting closed at 11.15am

Chairman

Date