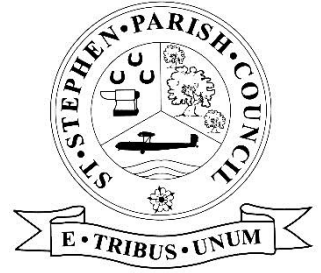


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD
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Present

Cllr John Bell

Cllr Wendy Berriman

Cllr Eileen Whittaker

Cllr Dorothy Kerry

Cllr Bill Pryce (Chair)

Also present:

Staff members: Isabel Crozier, Assistant Clerk, taking minutes
Dani Medlin, Centres Manager, Matt Huddleston, Groundsman
1 Member of the Public

Minutes of the **Leisure Committee meeting** held on **Thursday 8 November 2018** at **9.45am**
Venue: **The Parish Centre, Station Road, Bricket Wood, AL2 3PJ**

1819/LC/036 To receive and accept apologies for absence
There were no apologies

1819/LC/037 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
None.
- b) To receive written requests for dispensations for declarable interests; and
None.
- c) To grant any requests for dispensation as appropriate
None.

1819/LC/038 To approve the minutes of the meeting 11th October 2018
APPROVED: *Proposed Cllr Kerry, seconded Cllr Bell, unanimous.*

1819/LC/039 Public Participation – none

1819/LC/040 to receive an update on Greenwood Park

- a) Play area upgrade – new equipment will be installed this winter
- b) Tea Room – A report was circulated in advance from a local resident interested in providing a tea room at Greenwood Park.
ACTION: Cllrs Berriman, Pryce, Whittaker and the Centres Manager to meet with resident to discuss proposals.
- c) Driveway Bollards – The Groundsman has obtained three quotes for the installation of metal bollards around the lower car park, the lowest quote being £3,043.42. This additional expenditure, agreed at the last Leisure Committee meetings will go for approval to the Full Council meeting on 15 November 2018.

- d) Bins, phase 2 –The budget required for phase 2 of the bin replacement has been put forward for 2019/20 budget forecast. A bin has been ordered for the patio area outside the Cricket Room and will be installed this winter.
 - e) Match ART wicket – no update
- 1819/LC/041 to receive an update on Park Street Recreation Ground
- a) Signage – no update
 - b) Play Area – awaiting company to repair wet pour
 - c) Frogmore Cricket
ACTION – Cllr Pryce to arrange meeting with Cllr Kerry, Groundsman and Frogmore Cricket Club
- 1819/LC/042 to receive an update on Woodbury Field
- a) Meeting with SADC Officers about the plan for S106 on Monday 12 November
- 1819/LC/043 to receive a report for North Close
- a) Community Orchard – Park Street Residents Association are interested in having a community orchard on Park Street Recreation Ground.
ACTION: Cllr Pryce to ask if they might like to get involved in an orchard at North Close. Assistant Clerk to investigate grants and get information from Herts Orchard Initiative. Groundsman to investigate a water supply for site. Include in the next newsletter a ‘call to action’ for volunteers to get in touch.
- 1819/LC/044 to receive a report on Cherry Hill fencing.
- a) Fencing – Decided at last meeting to replace fence with a stock fence and hedging. Awaiting allocation of budget for 2019/20
 - b) New play equipment ordered and will be installed this winter
- 1819/LC/045 Advertising, effective use of our Green Spaces
The Centres Manager and Assistant Clerk have looked into the creation of a Facebook site and feel that this would be advantageous although time consuming.
ACTION: Assistant Clerk to ask other town and parishes about the officer time taken to maintain.
ParksHerts is the website promoting Hertfordshire parks. Costs to register and per park featured would be similar to the costs for advertising in residents association newsletters.
Need for better signage and rationalisation of signage. Discussion about having an interpretation board and leaflet showing all the green spaces and linkages between them.
ACTION: Assistant Clerk to obtain quotes for new interpretation boards/leaflets and undertake a signage audit of the green spaces.

The meeting closed at 11.05 am

Chairman

Date