

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

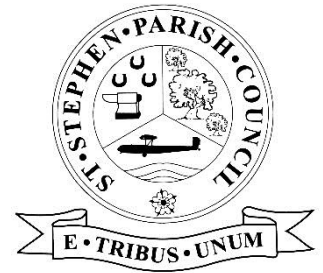
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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Present

Cllr John Bell

Cllr Wendy Berriman

Cllr Nicholas Tyndale

Cllr Bill Pryce (Chair)

Also present:

Staff members: Isabel Crozier, Assistant Clerk, (taking minutes)

Dani Medlin, Centres Manager, Gary Field, Head Groundsman, Matt Huddleston, Groundsman

1 Member of the Public

Minutes of the **Leisure Committee meeting** held on **Thursday 7 March 2019** at **9.45am**

Venue: **The Parish Centre, Station Road, Bricket Wood, AL2 3PJ**

- 1819/LC/057 To receive and accept apologies for absence
Apologies were received and accepted from Cllr Kerry and Cllr Whittaker.
- 1819/LC/058 Declarations of interest and dispensations
- To receive declarations of interest from councillors on items on the agenda
None.
 - To receive written requests for dispensations for declarable interests; and
None.
 - To grant any requests for dispensation as appropriate
None.
- 1819/LC/059 To approve the minutes of the meeting 10 January 2019
APPROVED: Proposed Cllr Bell, seconded Cllr Berriman, 3 in favour, 0 against, 1 abstain.
- 1819/LC/060 Public Participation – A member of the public spoke about the PA system at Greenwood Park Community Centre
- 1819/LC/061 To award the ice cream concession
RESOLVED: Proposed Cllr Pryce, seconded Cllr Tyndale, unanimous
That the ice cream concession be awarded to Noviellos Ice Cream
- 1819/LC/062 To receive a report on the annual play equipment safety inspection
The Council noted the Play Area Inspection Reports for the six Parish Play Areas dated 21 January 2019. Grounds staff commented that this was the best inspection the Council have received in recent years. Thanks were extended to the grounds staff for their work to maintain the play areas and produce the report.
RESOLVED: Proposed Cllr Bell, seconded Cllr Berriman, unanimous
that the grounds staff complete the work outlined in the report dated 25 February.
- 1819/LC/063 To consider measures to improve the control of dogs on our green spaces
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ACTION: Centres Manager to produce similar posters to those used by the District Council at Bricket Wood Common stating 'No Commercial Dog Walking on Greenwood Park without permission' and install these on Parish green spaces.

ACTION: Cllr Berriman to write an article for the next Newsletter about keeping dogs under control.

ACTION: Assistant Clerk to investigate with the District Council making Dog Control Orders to enable to Parish to issue fixed penalty notices for offences committed under dog control orders.

1819/LC/064 To receive an update on Greenwood Park

- a) PA system – The Council agreed to consider a proposal from the U3A on improvements to the PA system at Greenwood Park Community Centre.
 - b) Play area upgrade
RESOLVED: Proposed Cllr Bell, Seconded Cllr Berriman, unanimous that the Council spend ear marked reserves of £23,000 on the toddler area at Greenwood Park and £13,200 for the replacement climbing frame at Mayflower Road.
 - c) Tea Room/Café – The Council received one business plan from a call for expressions of interest.
ACTION: Cllrs Berriman, and Pryce and the Centres Manager to meet with potential provider to discuss proposals.
 - d) Butterfly Bank – this item was taken early to enable Cllr Bell to contribute. Butterfly Conservation have secured the grant from the Lottery for creating the butterfly bank in Greenwood Park. A ditch and mound about 2 foot tall will be created by digging out the topsoil and importing chalky soil, and laying it on top of a geotextile membrane. Chalk soil will be delivered to Watford Road allotment car park. Butterfly Conservation are having a presentation and walk event on 26 May 2019 at raise awareness locally.
- 10:35am Cllr Bell left the meeting
- e) Driveway Bollards – New barriers have been installed around the lower car park at Greenwood Park and a little way up the drive. The grounds staff received lots of compliments about the new barriers from park users. One in five of the wooden bollards were still in good repair and will be repurposed on other green spaces.
 - f) Car parking – the markings for the car park and drive at Greenwood Park have been repainted. The overflow car park surface has fared well after the grounds staff ripped it up and re graded it last year. It was recommended that this is done again next year along with Park Street Rec car park, when a roller can be hired to consolidate the surface.
Parking at Park Street Recreation Ground for park users is difficult because the car park is full with cars belonging to residents or local workers.
ACTION: Assistant Clerk/Grounds staff to produce and install posters making it clear that the car park is only for Park and Social Club users.
Parking at Greenwood Park is oversubscribed on weekend mornings as there are football matches and community centre hirers as well as Park users.
ACTION: Assistant Clerk to ask Admin Assistant to write to the football clubs asking that they confirm matches on a Thursday and pass on to parents of home and away teams the need for car sharing and keeping the emergency access routes open in the car park.

- g) Tennis Courts – The Council received a report on the Greenwood Park Lawn Tennis Club’s proposal to increase the fees for the public courts.

RESOLVED: Proposed Cllr Berriman, seconded Cllr Tyndale, unanimous that the Council approve the increase in the fee for hiring the public adult court from £5 to £8 per hour and that the kids zone court remain at £2 per hour.

The rent for Tennis Club is overdue a review

RESOLVED: Proposed Cllr Berriman, Seconded Cllr Tyndale, unanimous that the tennis club rent be reviewed and consideration given for it to be increased by a similar percentage to that affecting the public court rate increase.

ACTION: the Locum Manager to undertake a rent review in consultation with the Tennis Club

1819/LC/065 To receive an update on Park Street Recreation Ground

- a) Devolvement of assets – awaiting an update from SADC
- b) Play Area – the skier, a piece of the outdoor gym equipment, has been removed as it was broken and unrepairable. The manufacturer of the equipment have quoted £1500 for a replacement skier. Alternatively a static apparatus for stretching would be about £600. A decision was deferred to see how much money could be saved on the purchasing of the other play area equipment first.
- c) Frogmore Cricket – A meeting was held between the Cricket Club Secretary, Cllrs Kerry and Pryce, the Assistant Clerk and Groundsman to agree collaborative working to improve pitch maintenance. It was agreed that the Cricket Club would water the pitch on a Sunday evening and during the week if required. The Cricket Club had subsequently asked if they can use the retired wickets nearest the pavilion as practice wickets with the nets. They would manage these wickets themselves with their own equipment. They also asked if they could drive on the Park in order to layout a boundary rope. It was agreed that the Cricket Club could use the retired wickets for practice but only with the nets, they can have a boundary rope but not be allowed to drive on the Park.

1819/LC/066 To receive an update on Woodbury Field

- a) Devolvement of assets – awaiting an update from SADC
- b) Section106 money for play area – no update

1819/LC/067 To receive a report for North Close

- a) Play Area – discussed under item 062 above

1819/LC/068 To receive a report on Cherry Hill

- a) Play Area – discussed under item 062 above

1819/LC/069 To receive a report on Mayflower Road

- a) Play Area – discussed under item 062 above

1819/LC/056 Advertising, effective use of our Green Spaces

The Council considered a report on the cost of advertising in the residents association publications. For 2019 the advert in the Bricket Wood Voice has been reduced from a colour back page to an internal ½ page black and white ad, saving £600 per year.

ACTION: Centres Manager to reduce the Chis Chat advert to an internal half page and to investigate other publications from further afield, produce posters to go up in supermarkets etc and investigate other opportunities.

The meeting closed at 11.15 am

Chairman

Date

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