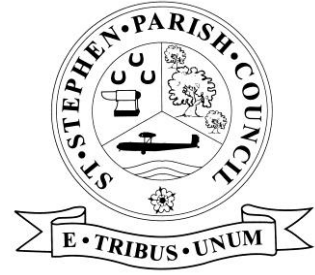


# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

CLERK TO THE COUNCIL : MRS JULIET PIENAAR  
THE PARISH CENTRE STATION ROAD BRICKET WOOD  
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To: Councillors

John Bell  
Wendy Berriman  
David Brannen  
Martin Doyle  
Karen Hurford  
Eileen Whittaker

Dorothy Kerry  
David Parry  
Bill Pryce  
Nicholas Tyndale  
David Yates

You are summoned to attend the **Annual Council Meeting**  
To take place on **Thursday 16<sup>th</sup> May 2019 at 7.30pm**  
Venue: **The Parish Centre, Station Road, Bricket Wood, St Albans, AL2 3PJ**

*S Hake*

Sue Hake  
Clerk  
10<sup>th</sup> May 2019

## **CORE VALUES**

**COMMUNICATE, CONSULT, OPENNESS, INTEGRITY, INCLUSIVITY, ACCOUNTABILITY**

## **KEY PRIORITIES**

***To preserve our green spaces***  
***To enhance leisure and play provision***  
***To develop community involvement***  
***To build capacity to deliver quality services***  
***To improve the Council's environmental performance***  
***To maintain all Council assets in good working order***

**Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.**

## **AGENDA**

- 1920/001** To elect a Chairman for the year 2019/20 and sign Declaration of Acceptance of Office
- 1920/002** To elect a Vice-Chairman for the year 2019/20 and sign Declaration of Acceptance of Office
- 1920/003** To receive all remaining Acceptance of Office
- 1920/004** To receive and accept apologies for absence
- 1920/005** To receive declarations of interest and dispensations
- To receive declarations of interest from Councillors on items on the agenda
  - To receive written requests for dispensations for declarable interests
  - To grant any requests for dispensation as appropriate
- 1920/006** To consider options to fill vacancy on the Council

**1920/007** To confirm the minutes of the meeting held on 11<sup>th</sup> April 2019

**1920/008** To agree dates and venues for meetings 2019/20 (circulated)

**1920/009** To appoint representatives to serve on Committees, outside bodies and working parties

**1920/010** General Power of Competence

**Recommendation:** To confirm St Stephen Parish Council meet the conditions of eligibility to use the General Power of Competence as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, confirms its eligibility (minimum two thirds elected councillors and a CiLCA qualified Clerk to use the General Power of Competence until the next relevant Annual Meeting of the Council that takes place in a year of ordinary elections.

**1920/011** To adopt the Code of Conduct

**1920/012** To review and adopt Standing Orders

**1920/013** To review and adopt Financial Regulations

**1920/014** Public Participation – to receive petitions, comments and questions  
To welcome public participation in accordance with the Public Speaking Policy.

**1920/015** To receive reports from representatives of St Albans District Council and Hertfordshire County Council  
To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues.

**1920/016** Reports: Finance, Policy and Resources

- a) To authorise cheque payments and note card payments and direct debits made in accordance with the budget
- b) To receive the budget report to end March 2019, to follow
- c) To consider awards of grants and discretionary discounts – see attached application from
  - i. Morgan Sindall
  - ii. Parkinsons Group
- d) To adopt the revised Disciplinary and Grievance Policy & Procedures

**1920/017** To consider the 2019/20 Councillor Allowance Scheme

**1920/018** To note minutes from the Council's Committees

- a) Planning
- b) HR

**1920/019** To consider the provision of water on Parish allotment sites (Report Attached)

**1920/020** Reports: General

- a) To receive brief progress reports and recommendations from the:
  - i. Events Working Party
  - ii. Festival Working Party

**1920/021** Documents received

To receive consultations, invitations, training opportunities and notifications