

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

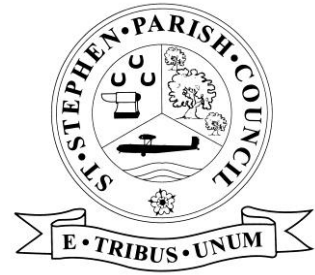
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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Councillors present:

Wendy Berriman

David Brannen

Karen Hurford

Dorothy Kerry

David Parry

Nicholas Tyndale

David Yates

Also present:

Sue Hake, Clerk (taking minutes)

3 Members of the Public

Minutes of the **Full Council Meeting** held on **Thursday 19th Sept 2019** at **7.30pm**
Venue: **The Parish Centre, Station Road, Bricket Wood, St Albans, AL2 3PJ**

1920/048 To receive and accept apologies for absence
Cllrs Whittaker, Bell, Pryce and Doyle

1920/049 To receive declarations of interest and dispensations
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate

1920/050 To confirm the minutes of the meeting held on 18th July 2019
RESOLVED: Proposed Cllr Berriman, Seconded Cllr Tyndale to approve the minutes are a true and accurate record
Votes in favour: 6, against 0, abstain 1 (as not attended) **Motion Carried**

1920/051 Public Participation – to receive petitions, comments and questions
To welcome public participation in accordance with the Public Speaking Policy.

1920/052 To nominate a representative for the Planning Committee
RESOLVED: Proposed Cllr Kerry, Seconded Cllr Parry to nominate Cllr Yates to join the Planning Committee
Votes in favour: unanimous **Motion Carried**
To nominate a representative for the Leisure Committee
ACTION: Agreed to defer to the October meeting

1920/053 To receive reports from representatives of St Albans District Council and Hertfordshire County Council
To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues
No reports received

1920/054 Reports: Finance, Policy and Resources
a) To agree August and September cheque payments and note card payments and direct debits made in accordance with the budget (circulated)
RESOLVED: Proposed Cllr Parry, Seconded Cllr Kerry to agree both the August and September cheque payment
Votes in favour: unanimous **Motion Carried**
Cllrs Berriman and Hurford to sign cheques

NB: Cllrs confirmed to the clerk the cheque previously requested to be withheld could be released on receipt of the quotes relating to the phonline contract

- b) To receive the budget report July and August 2019, (circulated)

Noted

ACTION: Cllr Parry requested staffing costs are included in the costs of events

- c) To review councillor allowance scheme and agree rate for 2020/21

RESOLVED: Proposed: Cllr Kerry, Seconded Cllr Hurford to make no change to the current councillor allowance scheme rate for 2020-21 JH

Votes in favour: unanimous

Motion Carried

- d) To adopt the Grant and Discount Policy

RESOLVED: Proposed Cllr Tyndale, Seconded Cllr Parry to adopt the Grant & Discount Policy, subject to the requested minor amendments to the policy:

- i) That any individual grant cannot exceed 20% of the annual Parish grant budget
- ii) That any awarded grant to be a maximum of 60% of the project funding required

Both of the above to be subject to exceptional circumstances to be agreed by the Parish Council

Votes in favour: unanimous

Motion Carried

- e) To consider the discretionary discount request for Salsa Mish charity fundraiser dance

RESOLVED: Proposed Cllr Kerry, Seconded Cllr Brannen that the fund raiser applies to Parish for a charitable donation if they are a registered charity

Votes in favour: unanimous

Motion Carried

- f) Reminder to consider Budget items for 2020/21, 106 monies wish list priorities and future Business Plan priorities/Strategic Objectives

ACTION: Clerk to circulate previous plan

Cllrs to consider budget items for 2020-21 & S106 monies wish list priorities

- g) Confirmation of Finance Committee Meeting date to be held 14th October 7.30pm

- h) To consider the Council's approach to the climate emergency as recently adopted by the District and County Council

Some of the items discussed included; use of plastics, diesel, waterflow in urinals, lighting, community energy initiatives, environmental sustainability & adaptation, amount of plastic used, use of diesel SUVs, Eco report, planting trees, solar panels and why new builds do not have them.

What can we done to encourage residents, schools and how to engage people

Use of website, possibly incorporate into Neighbourhood Plan

The Carbon Literacy Project hold free one day training courses.

Suggested joint working party/campaign group with resident associations, churches, schools, youth organisations etc

Cllr Yates is working with SADC and Mount Pleasant School

Draft St Albans District Local Plan

Climate change & ecological crisis committee

ACTION: Cllr Parry to progress the formation of a group

The Chair of Bricket Wood Residents Association informed the Council that concerns about the noise from the M1 have been raised in The Voice and a news article may soon to be recorded of which the Clerk will be notified by the Residents Association

- 1920/055** To note minutes from the Council's Committees (circulated)

- a) Planning

Noted

- b) Leisure
Hire Rate Review – To note revised Hire charges as agreed at the Leisure Committee

Recommendation from the Leisure Committee to allow the café to trade after dusk (up to 11pm) for an initial 4-week period and to continue every week provided the trial is successful

RESOLVED: Proposed Cllr Berriman Seconded Cllr Parry to agree the 4-week trial for the Café to trade after dusk up to 11pm on Friday only

Votes in favour: unanimous

Motion Carried

To note all items discussed at the Leisure Meeting and add any feedback specifically relating to the possible location of a skate park

It was noted the Parish Council are in favour in principle for a skate park.

ACTION: Leisure Committee to continue to look at and consider suitable locations.

1920/056 Reports: General

- a) To receive brief progress reports and recommendations from the:

Events Working Party

Community Awards-

Community Awards refreshments will be available from 7pm

Remembrance and Carol concert

Fete to be held at the Parish Centre and Crafts in the park held for one day only in 2020

Recommendation to confirm Community Award winners

RESOLVED: Proposed Cllr Berriman, Seconded Cllr Kerry to agree the Community Award winners without naming winners in the meeting due to members of the public in attendance

Votes in favour: unanimous

Motion Carried

- b) Feedback from the CRP meeting

Cllr Parry confirmed he will be attending the meeting to be held on 24th September

- c) Update on the Youth Council

Cllr Parry confirmed the group have set a date to arrange to meet

1920/057 Documents received

To receive consultations, invitations, training opportunities and notifications

Received

The meeting closed at 8.50pm

Chairman

Date: