

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

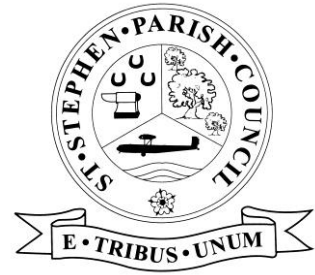
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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Present: Cllr Wendy Berriman
Cllr Martin Doyle
Cllr Bill Pryce

Cllr Dorothy Kerry
Cllr David Parry
Cllr Eileen Whitaker

Also, Present: Sue Hake, Clerk and Isabel Crozier, Assistant Clerk

Minutes Finance Committee Meeting
held **Wednesday 8th January 2020 at 7.30pm**
at **The Parish Centre, Station Road, Bricket Wood, St Albans, AL2 3PJ**

1920/FC/030 To receive and accept apologies for absence

1920/FC/031 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

1920/FC032 To confirm the minutes of the meeting held on 10th December 2019

Resolved: Cllr Pryce proposed confirmation of the minutes held on 10th December 2019, seconded Cllr Whittaker

Votes in favour: unanimous

Motion Carried

1920/FC/033 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

1920/FC/034 To consider grant & discount applications

No applications received

1920/FC/035 To consider budget proposals – list of priorities

The proposed budget for 2020-21 was comprehensively reviewed and some savings identified. There is no additional list of priorities for 2020-21 budget

Action: The clerk to circulate the Precept calculation and Budget summary spreadsheets

1920/FC/036 Feedback on project proposals for S106 funding under headings Green Infrastructure and Leisure Facilities priorities (BRE development)

Action: Deferred

1920/FC/037 To discuss S106 funding Project Priorities Register (wish list) to link with Corporate Plan

Action: Deferred

1920/FC/038 Electronic banking update

The clerk explained the Co-Op electronic payment process would allow for an approved individual to input the payments. The clerk suggested verification of the amounts input for payment prior to being released for payment by an approved councillor

1920/FC/039 To consider updated NALC Financial Regulations 2019 (recommendation to Full Council)
The NALC Financial Regulation document was extensively reviewed & amendments made

Action: Recommendation for final approval at Full Council.
Councillor Doyle left the meeting at 10pm

Councillor Kerry requested a vote to continue the meeting up to a further 15 minutes.
Votes in favour: unanimous **Motion Carried**

1920/FC/040 Risk management review (recommendation to Full Council)
Action: Deferred

1920/FC/041 Internal Auditor update
Action: Deferred

1920/FC/042 To consider request for contribution to repair pothole in Midway carpark/access
The requested contribution was extensively discussed, and the Assistant Clerk asked to explain the documents when the land was sold to the surgery that confirmed the responsibility of the surgery to keep access maintained.
Resolved: Cllr Kerry proposed the Parish Council are not liable for a contribution, seconded by Cllr Whittaker
Votes in favour: unanimous **Motion Carried**
Action: The Assistant Clerk to respond to the surgery for the resolution

Date of Next Meeting 16 March 2020 at 7.30pm

The meeting closed at 10.15pm

Chairman:

Date: