

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

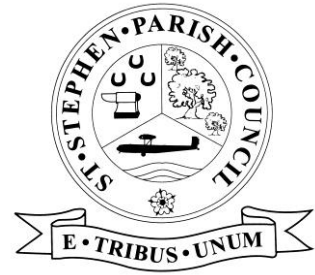
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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Present: Cllr Wendy Berriman  
Cllr Martin Doyle  
Cllr Bill Pryce

Cllr Dorothy Kerry  
Cllr David Parry  
Cllr Eileen Whitaker

Also, Present: Sue Hake, Clerk and Isabel Crozier, Assistant Clerk

**Minutes Finance Committee Meeting**  
held **Wednesday 8<sup>th</sup> January 2020 at 7.30pm**  
at **The Parish Centre, Station Road, Bricket Wood, St Albans, AL2 3PJ**

**1920/FC/030** To receive and accept apologies for absence

**1920/FC/031** To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

**1920/FC032** To confirm the minutes of the meeting held on 10th December 2019

**Resolved:** Cllr Pryce proposed confirmation of the minutes held on 10<sup>th</sup> December 2019, seconded Cllr Whittaker

*Votes in favour: unanimous*

**Motion Carried**

**1920/FC/033** Public Participation – to receive petitions, comments and questions  
To welcome public participation in accordance with the Public Speaking Policy

**1920/FC/034** To consider grant & discount applications  
No applications received

**1920/FC/035** To consider budget proposals – list of priorities

The proposed budget for 2020-21 was comprehensively reviewed and possible savings identified. There is no additional list of priorities for 2020-21 budget

**Action:** The clerk to circulate the Precept calculation and Budget Summary spreadsheets

**1920/FC/036** Feedback on project proposals for S106 funding under headings Green Infrastructure and Leisure Facilities priorities (BRE development)

**Action:** Deferred

**1920/FC/037** To discuss S106 funding Project Priorities Register (wish list) to link with Corporate Plan

**Action:** Deferred

**1920/FC/038** Electronic banking update

The clerk explained the Co-Op electronic payment process would allow for an approved individual to input the payments. The clerk suggested verification of the amounts input for payment that are subsequently released for payment by an approved councillor

**1920/FC/039** To consider updated NALC Financial Regulations 2019 (recommendation to Full Council)  
The NALC Financial Regulation document was extensively reviewed & amendments made

**Action:** Recommendation for final approval at Full Council.

Councillor Doyle left the meeting at 10pm

Councillor Kerry requested a vote to continue the meeting up to a further 15 minutes.  
Votes in favour: unanimous **Motion Carried**

**1920/FC/040** Risk management review (recommendation to Full Council)  
**Action:** Deferred

**1920/FC/041** Internal Auditor update  
**Action:** Deferred

**1920/FC/042** To consider request for contribution to repair pothole in Midway carpark/access  
The requested contribution was widely discussed, and the Assistant Clerk asked to explain the documents when the land was sold to the Surgery that confirmed the responsibility of the Surgery to keep access maintained.  
**Resolved:** Cllr Kerry proposed the Parish Council are not liable for a contribution, seconded by Cllr Whittaker  
Votes in favour: unanimous **Motion Carried**  
**Action:** The Assistant Clerk to respond to the surgery for the resolution

Date of Next Meeting 16 March 2020 at 7.30pm

The meeting closed at 10.15pm

Chairman:

Date: