

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

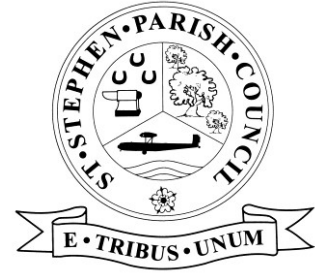
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## Minutes of Human Resources Committee Meeting on Thursday 11 June 2020 Via Remote Access at 5.30pm

**Present:** Councillors

Karen Hurford

Dorothy Kerry

David Parry

Bill Pryce

Nicholas Tyndale

Eileen Whittaker

Also Present: Sue Hake (Clerk), Isabel Crozier (Assistant Clerk) – *taking minutes*

***Under the Terms of Reference of this committee the public and accredited representatives of the press are excluded, in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1982. This is due to the confidential nature of the business to be discussed.***

**2021/HR/09** To receive and accept apologies for absence  
No apologies received

**2021/HR/10** Declarations of interest and dispensations

- a. To receive declarations of interest from councillors on items on the agenda
  - b. To receive written requests for dispensations for declarable interests; and
  - c. To grant any requests for dispensation as appropriate
- No declarations or requests for dispensation received

**2021/HR/11** To approve the minutes to be signed for the meeting held on 21 May 2020

**Resolved:** Cllr Pryce proposed to approve the minutes for signing, seconded by Cllr Hurford

**Votes in favour:** Unanimous

**Motion Carried**

**2021/HR/12** To receive an update on the proposed Staffing Restructure and agree any future actions  
The Clerk confirmed that individual meetings with the staff potentially affected by proposed restructure had taken place. There were a number of queries raised and follow up meetings are awaiting further information from the Pensions Admin Team at Herts County Council.

**Action:** Clerk to obtain information from pensions team on finance impact of potential restructure and issues related to furloughed staff.

**Action:** Clerk to investigate training needs with the maintenance person in order that they can better support the grounds maintenance team if required.

**Action:** Cllr Pryce to approach HAPTC committee colleague about providing advice regarding pensions.

Meeting closed at 6.30pm

Signed

Dated

HR Committee meeting minutes 11 June 2020

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