

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

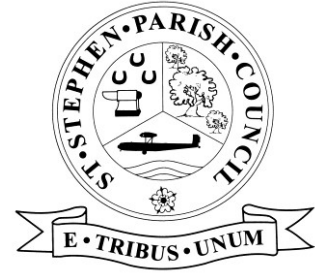
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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Minutes of Human Resources Committee Meeting on Thursday 18 June 2020

Via Remote Access at 5.30pm

Present: Councillors

Karen Hurford

Dorothy Kerry

David Parry

Bill Pryce

Nicholas Tyndale

Eileen Whittaker

Also present: Sue Hake, Clerk

Under the Terms of Reference of this committee the public and accredited representatives of the press are excluded, in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1982. This is due to the confidential nature of the business to be discussed.

2021/HR/13 To receive and accept apologies for absence
No apologies received

2021/HR/14 Declarations of interest and dispensations

- a. To receive declarations of interest from councillors on items on the agenda
None received
- b. To receive written requests for dispensations for declarable interests; and
None received
- c. To grant any requests for dispensation as appropriate
None received

2021/HR/15 To approve the minutes to be signed for the meeting held on 11 June 2020

Resolved: Cllr Parry proposed to approve the minutes for signing, seconded by Cllr Pryce

Votes in favour: Unanimous

Motion Carried

2021/HR/16 To receive an update on the proposed Staffing Restructure and agree any future actions

a) The Clerk confirmed the requests had been submitted to HCC pensions for an employer pension strain cost estimate and employee pension figures. In response, further payroll information for the Grounds Team has subsequently been requested from HCC pensions that has now been supplied.

The Clerk stated a zoom meeting had been held with the contact from Cllr Pryce, but was not able to be provided with specific advise in reference to the strain costs and would need to wait for the information provided by HCC pensions team.

b) The Clerk confirmed she would be meeting the maintenance person to discuss possible training options

c) The Clerk raised the issue of staff non performance.

Resolved: Cllr Kerry proposed the Clerk seek guidance from the HR consultants with a view to pursuing potential disciplinary action, seconded Cllr Parry

Votes in favour: Unanimous

Motion Carried

Meeting closed at 6.25pm

Date of next meeting 25 June 2020 at 5.30pm, postponed to 2 July

Signed:

Dated: