

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

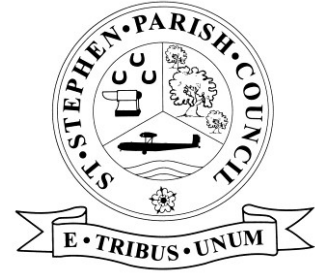
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

Tel: 01923 681443

Email: clerk@ststephenparishcouncil.gov.uk

Web: www.ststephenparishcouncil.gov.uk



Minutes of Human Resources Committee Meeting on Thursday 7 July 2020 via Remote Access at 5.30pm

Present: Councillors

Karen Hurford

Dorothy Kerry

David Parry

Bill Pryce

Nicholas Tyndale

Eileen Whittaker

Also present: Sue Hake, Clerk and Isabel Crozier, Assistant Clerk (taking minutes)

Under the Terms of Reference of this committee the public and accredited representatives of the press are excluded, in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1982. This is due to the confidential nature of the business to be discussed.

2021/HR/22 To receive and accept apologies for absence
No apologies received

2021/HR/23 Declarations of interest and dispensations

- a. To receive declarations of interest from councillors on items on the agenda
None received
- b. To receive written requests for dispensations for declarable interests; and
None received
- c. To grant any requests for dispensation as appropriate
None received

2021/HR/24 To approve the minutes to be signed for the meeting held on 2 July 2020
The draft minutes were not available for review and will be considered at the next meeting.

2021/HR/25 To receive an update on the proposed Staffing Restructure and agree any future actions
Details from HCC pensions had been received and circulated to the committee prior to the meeting.
Resolved: Cllr Kerry proposed the Clerk to progress to the next stage with members of the Grounds Team, Cllr Parry seconded
Votes in favour: Unanimous **Motion Carried**

Action: The Clerk to share relevant pension figures in relation to early retirement and redundancy with the Grounds Team members affected. The Clerk to arrange follow up meetings to discuss options with all members of the Grounds Team.

2021/HR/26 To receive an update on furloughed member of staff and agree next action
The Committee raised concerns about the lack of events for a prolonged period
Action: Clerk to work with staff and Councillors to establish admin needs.

Meeting closed at 7.03pm

Date of next meeting 15 July 2020 at 5.30pm

Signed:

Dated: