

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

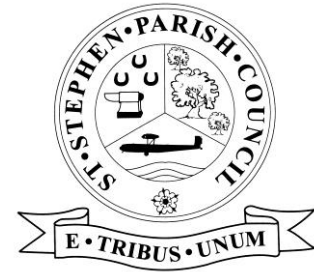
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors
David Parry
Nicholas Tyndale

Martin Doyle (Chair)
David Brannen
Wendy Berriman

Dorothy Kerry
Bill Pryce

You are summoned to a **Buildings Committee** meeting

To take place on **Thursday 22 October 2020 at 7.30pm**

Remote meeting via <https://zoom.us/j/94727847925?pwd=eWxLQTFGei9iR2FRQTTQ5WVVObFFOZz09>

Meeting ID: 947 2784 7925

Passcode: 522453

Please note due to the Covid-19 Coronavirus crisis St Stephen Parish Council will not be holding any face to face meetings until further notice. Instead meetings will be held remotely (s.78 Coronavirus Act 2020) via Zoom (<https://zoom.us/>) at the meeting ID above.

Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

Sue Hake

Sue Hake, Parish Clerk, 16 October 2020

Please be aware that members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

- 2021/BC/001 To elect a Chair of the Buildings Committee for 2020-21.
- 2021/BC/002 To receive and accept apologies for absence
- 2021/BC/003 Declarations of interest and dispensations
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 2021/BC/004 To approve the minutes of the Buildings committee meeting held on 06 February 2020
- 2021/BC/005 Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy
- 2021/BC/006 To consider a specification for obtaining a condition survey on Greenwood Park Community Centre and Pavilion and Park Street Pavilion. Suggestions for supplier for this and insurance valuation.
- 2021/BC/007 To agree two dates for buildings inspection in November 2020
- 2021/BC/008 To consider the findings from the Legionella risk assessment
- 2021/BC/009 To provide an update on fixed wiring testing of all buildings
- 2021/BC/010 Greenwood Park Community Centre and Pavilion
a) To consider replacing the tennis court and car park floodlights with LEDs
b) Update on café and consider request to site a removable 5 or 6m wide patio umbrella with removable sides
c) To consider pothole repair at the top of the drive
d) To consider the option of installing an electric gate at Greenwood Park
e) Update/Feedback on Hearing loop installation

- f) Update/Feedback from users of the centre about paid parking
- g) Update on councillors to join Carpark working group
- h) Update on quotes for Sports Hall Courts remarking

- 2021/BC/011 Parish Centre
- a) Update on CCTV
 - b) Update on condition of building and car park. Consider work to address flooding of drive
- 2021/BC/012 Park Street Pavilion
- a) Consider security of the Park Street Recreation Ground container
 - b) Update on barrier
- 2021/BC/013 Update on Chiswell Green Clock
- 2021/BC/014 To consider sale of assets – Expression of interest received
- 2021/BC/015
- a) To consider request for the Gardening Club for a storage container
 - b) To measures to address flooding on Gardening Club plot
- 2021/BC/016 To receive a report on progress on the Buildings Maintenance Schedule
- 2021/BC/017 To confirm list of project priorities for S106 funding to be linked to the business plan
- 2021/BC/018 To consider budget for maintenance of all buildings/assets for 2021/22
- 2021/BC/019 To set dates for next Buildings Committee and Parish Assets Working Party meetings